



# POLICY & PROCEDURE

## STOUGHTON POLICE DEPARTMENT

SUBJECT: **NARCAN ADMINISTRATION**

SCOPE: All Sworn Personnel  
DISTRIBUTION: Policy & Procedure Manual

REFERENCE: WI State Statutes: 256.01, 256.15(8)(e),  
256.40

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INDEX AS: Naloxone  
Narcan  
Opioids  
Opioid Overdoses

PURPOSE: The purpose of this Policy & Procedure is to establish guidelines and procedures for members of the Stoughton Police Department governing the administration of nasal Narcan spray to treat opioid overdoses to minimize overdose deaths caused by opioids. By following these procedures, members shall be immune from any criminal and civil liability while performing these duties.

This Policy & Procedure consists of the following numbered sections:

- I. POLICY
- II. AUTHORITY
- III. DEFINITIONS
- IV. PROCEDURE
- V. APPENDIX I MEDICAL PROCEDURE

### I. POLICY

- A. It is the policy of the Stoughton Police Department for trained personnel to administer nasal Narcan spray to persons who are undergoing or who are

believed to be undergoing an opioid-related drug overdose in an effort to reduce permanent physical impairment or death.

## II. AUTHORITY

- A. This Policy & Procedure is authorized by WI Statutes 256.01, 256.15(8) (e) and 256.40.

## III. DEFINITIONS

- A. **AMBULANCE SERVICE PROVIDER:** means the business of transporting sick, disabled or injured individuals by ambulance to or from facilities or institutions providing health services. This definition also includes the Stoughton EMS service, Stoughton Fire Department, paramedic units, or rescue squads who are certified to be involved in these services.
- B. **FIRST RESPONDER:** means a person who is certified as a first responder under WI Statute 256.15 (8) (a) and who, as a condition of employment or as a member of an organization that provides emergency medical care before hospitalization, provides emergency medical care to a sick, disabled or injured individual before the arrival of an ambulance, but who does not provide transportation for a patient.
- C. **LAW ENFORCEMENT AGENCY:** means an agency of a federally recognized Indian tribe or band or a state or political subdivision of a state, whose purpose is the detection and prevention of crime and enforcement of laws or ordinances.
- D. **LAW ENFORCEMENT OFFICER:** means any person employed by a law enforcement agency that is authorized to make arrests for violations of the laws or ordinances that the person is employed to enforce.
- E. **Opiate-related drug overdose:** a condition including extreme physical illness, decreased level of consciousness, respiratory depression, coma, or the ceasing of respiratory or circulatory function resulting from the consumption or use of an opioid, or another substance with which an opioid was combined.
- F. **Naloxone:** an opioid antagonist that can be used to counter the effects of opiate overdose. Specifically, it can displace opioids from the receptors in the brain that control the central nervous system and respiratory system. It is marked under various trademarks including Narcan®.
- G. **Medical Director:** is a physician licensed to practice medicine in the State of Wisconsin. The Stoughton Area EMS is authorized by the Medical Director to supply naloxone or another opioid antagonist to the Stoughton Police Department and to provide the training necessary for officers to properly administer it to individuals who are undergoing or who are believed to be undergoing an opioid-related drug overdose.

#### IV. PROCEDURE

##### A. General Administration

1. A Narcan kit will be issued to each officer. Due to Narcan's sensitivity to extreme temperatures, officers will be assigned individual kits to be carried with them only when on duty.
2. Verification that each kit is complete and the Narcan is not expired will be part of the monthly inspection of kits that are carried by individual officers.
3. The Patrol Supervisors shall immediately replace Narcan kit(s) that have been used during the course of a shift.
4. Narcan refresher training will be provided by the Stoughton Area EMS in accordance with this directive and will coincide with CPR and AED recertification.
  - a. Probationary officers will receive Narcan training as part of their field training.

##### B. Training requirements

1. The Department shall require all Officers to undergo any training necessary to safely and properly administer Narcan or another opioid antagonist.
2. The Stoughton Area EMS shall do all the following:
  - a) Ensure that every Officer has obtained the training necessary to safely and properly administer Narcan or another opioid antagonist and has a supply of Narcan or the other opioid antagonist available for administration when he or she is performing his or her duties.

##### C. Use of Narcan

1. When a police officer has arrived at the scene of a medical emergency prior to the arrival of EMS and has made a determination that the patient is believed to be suffering from an opiate overdose, the responding officer shall administer the nasal Narcan as prescribed in training. The following steps should be taken:
  - a. The officer should conduct a medical assessment as prescribed during training; consider statements from witnesses regarding drug use; and note any evidence of drug use observed at the scene.

- b. If, based on the officer's training and observations, the officer reasonably believes that there has been an opiate overdose; the nasal Narcan kit should be utilized. Officers should be aware that a rapid reversal of an opiate overdose may cause projectile vomiting by the patient and/or violent behavior.

The probability of these side-effects is reduced, but not eliminated, by administering Narcan at the dose recommended by the Stoughton Area EMS.

If Narcan is administered to a person who is not suffering an opiate overdose, it will do no harm to that person.

- c. The patient should continue to be observed and treated as the situation dictates.
- d. The treating officer shall inform incoming/arriving EMS about the treatment and condition of the patient, and shall not relinquish care of the patient until relieved by a person with a higher level of medical training. A patient receiving a nasal Narcan dosage shall be transported to a medical care facility for advanced treatment.
- e. Patients refusing transport shall be placed into protective custody under Chapter 55 Wisconsin Statutes and transported by EMS to a medical care facility until a complete examination can be conducted by a medical physician.

#### D. Reporting Nasal Narcan Kit Use

1. Officers administering a Nasal Narcan Kit application shall complete a case report documenting the event.
2. The officer's supervisor shall be notified so a replacement Narcan vial can be obtained from the EMS department.

### **BY ORDER OF THE CHIEF OF POLICE**

**Gregory W. Leck**

This policy is for departmental use only and does not apply in any criminal or civil proceeding. The department policy should not be construed as a creation of higher legal standard of safety or care in an evidentiary sense with respect to third party claims. Violations of this directive will only form the basis for departmental administrative sanctions.